



Credit Evaluation for Academic Exchange/Study Abroad Students

Office of International Programs and Initiatives
 218 Eielson Building • PO Box 757760 Fairbanks, AK 99775-7760 USA
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Students participating in an international/north2north exchange or study abroad program approved by the Office of International Programs and Initiatives (IPI) will receive UAF resident credit for all transcribed coursework completed abroad. IPI must receive an official transcript from the student's host university or institution, directly from the host institution or program provider, not from the student. Information about credit and grade conversions specific to the student's host university/institution will be provided upon request.

All approvals are granted via the Advising Agreement for Academic Exchange and Study Abroad Students (see below for example). This form may be completed before, during, or after the student's time abroad. However, any credit granted through the School of Management (ACCT, BA, ECON) for a School of Management degree must be approved prior to the student's departure. In order for a department to grant approval, the student may need to provide documentation about the course, such as a course description, syllabus, or coursework.

Per the Advising Agreement, credits will appear on the student's UAF transcript as electives in the appropriate department at the appropriate level (for example, BIOL 296, SPAN 396, ECON 496; the -96 designator indicates international elective credits). Lower-division electives require approval from an advisor in that department; upper-division elective credits require approval from that department's chair.

If the course taken abroad is similar enough to a course offered at UAF, credit may be granted not for elective credits but for that specific UAF class, such as ENGL/FL 200X or LING 420; approval from the chair of that department is required. Some UAF courses are more flexible than others; for example, core science requirements are difficult to meet abroad as many international science courses do not include a lab component.

All graduate credits, elective and specific, require approval from the student's advisor and the department chair.

All information on each transcript (all classes, credits, and grades) must appear on the student's UAF transcript, and all grades from the host university/institution will be factored into the student's UAF GPA.

In some cases, students may have to petition for courses to fulfill specific degree requirements. This must be completed after the international credits have been posted to the student's UAF transcript.

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If you would like to set up an independent study abroad program, you must submit this form and the required documentation in addition to your regular UAF Application for Academic Exchange/Study Abroad. All fields on this form must be completed. Any independent study abroad program is subject to the approval of the UAF Office of International Programs and Initiatives.

Student Name: UA ID:

Host University/Institution:

Host Location (city, country):

UAF Credit-Granting Department:

1	Host Course Title: <input type="text" value="Norwegian Literature"/>	UAF credit to be granted *: <input type="radio"/> Lower-Division Elective <input type="radio"/> Upper-Division Elective <input type="radio"/> Graduate Elective <input checked="" type="radio"/> Specific UAF Course: <input type="text" value="ENGL F200X"/>
2	Host Course Title: <input type="text" value="Scandinavian Murder Mysteries"/>	UAF credit to be granted *: <input type="radio"/> Lower-Division Elective <input checked="" type="radio"/> Upper-Division Elective <input type="radio"/> Graduate Elective <input type="radio"/> Specific UAF Course: <input type="text"/>
3	Host Course Title: <input type="text"/>	UAF credit to be granted *: <input type="radio"/> Lower-Division Elective <input type="radio"/> Upper-Division Elective <input type="radio"/> Graduate Elective <input type="radio"/> Specific UAF Course: <input type="text"/>
4	Host Course Title: <input type="text"/>	UAF credit to be granted *: <input type="radio"/> Lower-Division Elective <input type="radio"/> Upper-Division Elective <input type="radio"/> Graduate Elective <input type="radio"/> Specific UAF Course: <input type="text"/>
4	Host Course Title: <input type="text"/>	UAF credit to be granted *: <input type="radio"/> Lower-Division Elective <input type="radio"/> Upper-Division Elective <input type="radio"/> Graduate Elective <input type="radio"/> Specific UAF Course: <input type="text"/>

* Depending on the number of credits a host university course is worth, it may be granted both elective and specific UAF credit. If a host university course is worth less than the number of credits for a specific UAF course, it can only earn elective credit. (Use additional forms to list more courses.)

Student's Signature	Date Signed	
<input type="text"/>	<input type="text"/>	
Student Signature	Date	
Academic Advisor's Signature	Academic Advisor's Name	Date Signed
<input type="text"/>	<input type="text"/>	<input type="text"/>
Academic Advisor Signature	Academic Advisor Name	Date
Department Advisor/Chair's Signature	Department Advisor/Chair's Name	Date Signed
<input type="text"/>	<input type="text"/>	<input type="text"/>
Department Advisor/Chair Signature	Department Advisor/Chair Name	Date

UAF is an affirmative action/equal opportunity employer and educational institution.

Type of Credit to Appear on UAF Transcript	Need an Advising Agreement?	Need Approval from an Advisor in that Department?	Need Approval from that Department's Chair?
Lower-division elective credit	Yes	Yes	No
Upper-division elective credit	Yes	No	Yes
Specific UAF class	Yes	No	Yes
Any graduate credit	Yes	Yes	Yes